

# School of Business – Accounting Program

## Frequently Asked Questions

### PROSPECTIVE STUDENTS

#### ***I am interested in the accounting program. What options are available through the School of Business at St. Lawrence College?***

There are several options available:

#### **Diploma Programs**

Accounting has two diploma programs, as follows:

<b>Program Name</b>	<b>Program Length</b>	<b>Credential</b>
Business Accounting	2 Years	Ontario College Diploma
Business Administration – Accounting	3 Years	Ontario College Advanced Diploma

The first two years in both programs are common and as a result it is very easy to switch between the two programs. There are even students who graduate from the two year program and later come back to finish the third year.

#### **BBA University Degree**

For additional information on the BBA university degree offered at St. Lawrence College, check this web site:

[http://www.stlawrencecollege.ca/programs-and-courses/full-time/programs/a\\_m/bachelor-of-business-administration/kingston/](http://www.stlawrencecollege.ca/programs-and-courses/full-time/programs/a_m/bachelor-of-business-administration/kingston/)

#### ***What are the differences between the two and the three year diploma program?***

The three year program provides more technical accounting knowledge than the two year program. In addition, the three year program offers a placement in the final semester, while the two year program does not have a placement option.

#### ***What employment opportunities can I expect after graduating?***

As indicated in the KPI surveys, the majority of our graduates find employment soon after graduation. Employment opportunities include the following areas: Public accounting, banking / finance industry, private enterprise, not-for-profit organizations, and government.

### ***How many hours of class time per week should I expect?***

A full-time student will have on average approximately 18-20 hours on a weekly basis.

### ***Are the diploma programs offered online?***

The diploma programs are full-time programs that are delivered in a small size, in-class setting. The program is not offered on-line in a full-time format.

However, if a student wanted to work on the program on a part-time basis, then on-line substitute courses are available for some in-class courses. Part-time students can also attend courses in-class during the day should the student's schedule allow. In-class courses are offered during week days, during the day time.

Please contact your program coordinator for additional information.

### ***Are there night classes available?***

There are no in-class night courses offered for the accounting program. Courses are offered during week days, during the day time.

### ***How do I apply as a part-time student?***

Contact your program coordinator for details.

### ***I am an International Student. Where can I find information on applying to St. Lawrence College?***

International students need to contact the SLC international centre for further information. The contact information can be found here:

<http://www.stlawrencecollege.ca/programs-and-courses/full-time/international-students/>

## **I HAVE BEEN ACCEPTED. NOW WHAT?**

### ***When will my timetable become available?***

The timetable is made available at the start of the semester. Please check your SLC.me portal for an updated timetable.

### ***Are there required textbooks for this course?***

Textbooks are required for almost every course. Please check the course outline and/or the textbook list on your slc.me portal to identify what textbooks you need to buy. All required textbooks can be purchased at the campus bookstore. The bookstore also sells used books and has the option of renting certain textbooks. Please visit the bookstore on campus for additional information.

### ***When will the textbook list be available?***

The textbook lists are made available at the start of the semester, please check your SLC.me portal for an updated textbook list.

### ***Where do I find my course outline?***

All course outlines will be posted by your instructor to Blackboard. If you have taken a course in the past and you have lost the course outline, to obtain a spare copy, please contact the school of business office at [business@sl.on.ca](mailto:business@sl.on.ca).

## **CURRENT STUDENTS**

### ***Do I qualify for transfer credits for the general education course?***

If you are a student who has previously taken a non-business course at another post-secondary institution, you might be able to get a transfer credit for the Semester 3 open general education course. To find out whether you qualify for a transfer credit, please forward a copy of your transcript to your program coordinator.

### ***What grade will be shown on my transcript if I get a transfer credit?***

When students use external courses as transfer credits for our SLC courses, what will be shown on the transcript is a "T" grade (i.e. this will not impact the GPA calculation).

### ***What is the PLAR Process, and how can it help me receive course credits?***

St. Lawrence College recognizes that learners may acquire college level learning through a variety of life experiences, such as employment, volunteer activities, self-directed study, or travel. The PLAR process is designed to assist learners in receiving course credits toward a certificate or diploma program/degree of their choice by demonstrating how they have achieved learning equivalent to the course learning outcomes through previous life and/or work experiences. PLAR credits are awarded for appropriate learning which can be demonstrated, not just from the various experiences themselves. Applicants who wish to apply for PLAR must submit a PLAR application along with the required documentation and assessment fees. For further information on the PLAR process, please check the following web site:

<http://www.stlawrencecollege.ca/how-to-apply/prior-learning-assessment-and-recognition/prior-learning-assessment-and-recognition/>

### ***I have questions about OSAP or Student Financial Aid.***

For questions regarding OSAP, please consult the following web site:

<http://www.stlawrencecollege.ca/campuses-and-services/services-and-facilities/financial-aid-and-osap/>

If you need additional financial help, please contact Tanya Chenier to establish a payment plan:

Tanya Chenier, [techenier@sl.on.ca](mailto:techenier@sl.on.ca), 613-345-0660 extension 3555

### ***I'm having trouble with my computer.***

If you have any IT or computer issues, please log a ticket with the IT service desk at

[its@sl.on.ca](mailto:its@sl.on.ca).

### ***I'm missing a course. What do I do?***

Most courses in the accounting program are available on-line for those students who need to re-take a course and/or need to catch up with courses in their curriculum. Online courses are offered throughout the entire calendar year (this includes the summer semester).

If you would like to take an on-line course, please contact your program coordinator for additional information and to establish a custom academic plan.

### ***Can I take courses during the summer?***

Students who wish to work ahead in the program of studies and would like to take courses during the summer semester can do so. However, upper year courses are offered online only during the summer. Additional course fees will apply as the summer semester is not considered a part of the regular academic year. However, taking courses in the summer helps students lighten the course load during the regular academic year. For additional information, please contact your program coordinator.

### ***What if I don't meet the requirements to graduate?***

If you are missing courses in the program you can still graduate provisionally, provided that you take any missing courses in the summer semester. You must be enrolled in any missing courses by May of the corresponding year to be able to apply to graduate that spring. For additional information, please contact the school of business office.

### ***How do I change programs?***

To change programs within the school of business, please submit the following online form:

<http://stlawrencecollege.ca/forms/business-program-change/>

## POST-GRADUATE STUDENTS

### ***Are Accounting Diploma Courses accredited through CPA?***

The entry requirement for CPA is a university degree. This can be any university degree. Many SLC grads will bridge into the BBA degree program offered at SLC after graduating from the diploma program. After completion of the BBA program, students can transfer their credits into the CPA program. For more information on the CPA program, click here:

<https://www.gocpaontario.ca/>

### ***Can I enter the Bachelor of Business Administration program from the accounting diploma program at St. Lawrence College?***

Yes you can! Students can bridge into the BBA degree with a 3-year or a 2-year diploma.

For additional information, check this web site: [http://www.stlawrencecollege.ca/programs-and-courses/full-time/programs/a\\_m/bachelor-of-business-administration/kingston/](http://www.stlawrencecollege.ca/programs-and-courses/full-time/programs/a_m/bachelor-of-business-administration/kingston/)

### ***Do I qualify for the ACAF Certificate Program?***

A student with a 2-year diploma or a 3-year diploma can bridge into the ACAF Certificate program. Please consult the following web site for additional information:

<https://www.cpacanada.ca/en/career-and-professional-development/cpa-canada-advanced-certificate-in-accounting-and-finance>

Please check this web site for a transcript assessment by CPA:

<http://www.gocpaontario.ca/programinfo/acaf-transcript-assessments?isTable=True>

### ***How can I enter the CPA Program?***

A university degree (this can be from any discipline) is an entrance requirement for the CPA program. SLC grads can bridge into the BBA degree offered at SLC to complete the degree requirement. For additional information, check this web site:

[http://www.stlawrencecollege.ca/programs-and-courses/full-time/programs/a\\_m/bachelor-of-business-administration/kingston/](http://www.stlawrencecollege.ca/programs-and-courses/full-time/programs/a_m/bachelor-of-business-administration/kingston/)