

Peer Tutor – School of Business

Job ID: KAC-000
Campus: Kingston
Hours: 2-12 hrs/week

Number of Positions: Twelve (12)
Department: Libraries & Student Success
Number of Weeks: Up to 13 weeks

JOB DESCRIPTION

BLAW 1001	Business Law	ACCT 1	Introductory Accounting
ADMIN 3116	Financial Management I	ECON 1006	Introduction to Microeconomics
MATH 5001	Quantitative Research Meth I	MATH 5006	Intro to Stats for Bus Analytics
MATH 75	Statistics		

KEY DUTIES

- Meet with tutees on a regular basis
- Work with tutees on a one on one basis or in a small group
- Review class material with tutees by discussing text, working on solutions to problems, or reviewing worksheets or other assignments
- Provide feedback to tutees using positive reinforcement techniques to encourage, motivate, and build confidence

SKILLS REQUIRED

- Maintain a minimum of a “B” average in all courses
- Dependable
- Demonstrated integrity and professional ethics
- Excellent communications skills (written and verbal)

TERMS OF EMPLOYMENT

- Rate of pay: \$15.06 / hour (including 6% vacation pay).
- This position falls under the provisions of Student Employees in the Part-time Support Staff Collective Agreement and is subject to union dues.
- **The student must be currently enrolled at St. Lawrence College.**
- The student must demonstrate a financial need by filling out the Employment On-Campus Assessment Form, be in good academic standing and sign a confidentiality statement.
- *BBA, Second Career and Apprenticeship students are not eligible for funding by the Student Employment On-Campus Program. They are still encouraged to apply, as additional funding options may be available.*

Posted Date: August 19, 2019
Closing Date: October 14, 2019

Apply Online:

Go to: www.stlawrencecollege.ca → “Work at SLC” → “Jobs for Current Students” → “How to Apply”

Apply on Campus

Kingston: Drop off your cover letter and resumes to the Student Employment On-Campus Dropbox located by Papa John's Pizza, or to Human Resources (Rm 01060) in the Student Employment mail box. Indicate the JOB ID clearly on the application.

Please ensure you complete the Employment On-Campus Assessment Form.