

Natural Resources Career Management (CSSA 3)

(48 hours)

Acquire the skills, tools, and knowledge necessary to develop and manage a career in Natural Resources. We'll discuss career planning, and help you to research employers, with information that includes how and when to apply for positions. We'll look at program-specific resume writing and the resulting interview. Discussion will include teamwork, interpersonal skills, career advancement, leadership and supervision in the Natural Resources field. **Note: This course has mandatory chats. Textbook required.**

Natural Resources Entrepreneurship (CSSA 26)

(32 hours)

An introduction to operating a small business in the rapidly expanding private sector of natural resources. Case studies will be used to demonstrate the operation of local natural resource businesses. Major topics covered in the course are self-evaluation, needs assessment, market analysis, financial assistance programs, components of a small business plan, types of small businesses and management styles. **No textbook required.**

Negotiations in Industrial Distribution (CSMO 166)

(30 hours)

The Negotiations Process is essential for successful customer service and satisfaction. You will discuss the Principles of Distribution Negotiations process, Negotiation Strategies and Tactics, Ethics in the Negotiating Process, and building relationships. **No textbook required.**

Network+ (CSLO 23)

(48 hours)

This course will prepare you to write the new CompTIA Network+ exam. This course offers the opportunity to prepare for the exam while gaining knowledge in networking technologies on a Windows 2000, Novell NetWare and Linux environment. The Network+ course offers a broad look at many vendor neutral networking technologies with a focus on topologies, protocols, network implementation and support. Your Network+ certification combined with A+ can be applied as an elective towards the MCSE designation. **Prerequisite:** Familiarity with Windows operating system concepts. **Software required:** Students should have supervisor access to a network operating system, preferably Windows 2003 Server or above. **Textbook required.**

Neuro Assessment and Diagnosis (CSMO 87)

(30 hours)

Students will be able to complete a complete neurological assessment on patients at the end of this course. Normal as well as abnormal findings will be discussed. The use of the Glasgow Coma Scale, Mini Mental Status Exam and the Rancho Los Amigo Scale will be covered. As well, the assessment of reflexes, cranial nerves, cerebellar and cortical sensory functioning and spinal cord testing will be discussed.

Prerequisite: Certificate of Registration as RN with the College of Nurses and Neuroanatomy and Physiology. **Software required:** Speakers. **Textbook required.**

Neuroanatomy & Physiology (CSMO 86)

(54 hours)

This course extensively covers the normal anatomy and physiology of the central and peripheral nervous systems. Normal, as well as abnormal findings are related to clinical experiences allowing all material learned to be clinically relevant for the student. In order to be successful in this course, it is mandatory to purchase the Neuro Anatomy and Physiology CD. **Prerequisite:** Certificate of Registration as RN with College of Nurses. **Software required:** Speakers. **Textbook required.**

News Writing 1 (CSDU 57)

(56 hours)

This course is also an introduction to News Writing. Through lessons, exercises and study of research material including textbook, students will write to professional standards a variety of news stories, including everything from basic 'hard' news items, meetings, interviews, feature stories, and where possible, breaking news. The course is designed for students who are in year one of college studies leading to a diploma in Journalism, and to students who are interested in writing for the media. It is of interest to anyone writing material for newspapers.

Prerequisite: Print Media Introduction is recommended. **Textbook required.**

Not for Profit Leadership I: Operational Frameworks (CSSF 11)

(45 hours)

This course is designed to provide current executives, new or aspiring non-profit managers, members of boards or career changers, an introductory understanding of the fundamental principles, issues and best practices for effective leadership and management of a not for profit sector organization. This program provides context-specific knowledge and skills for those already working in a not for profit organization, and those wishing to pursue a career in the sector. Discussion, application of skills and knowledge acquired, self reflection, are

key features of the experiential learning process utilized throughout this course. **Software required:** High Speed is recommended, dialup is not recommended. **No textbook required.**

Not for Profit Leadership II: Contemporary Issues and Practices (CSSF 12)

(45 hours)

This course builds upon concepts and learning experiences from Not for Profit Leadership 1: Contemporary Issues and Practices. Current issues and emerging pressures will be analyzed and applied. This course will examine sector trends and practices related to fund development, policy development, risk management, emerging human resource issues, ethics, law, marketing, project management and work life balance. **Prerequisite:** Not for Profit Leadership 1: Operational Frameworks. **Software required:** High Speed is recommended, dialup is not recommended. **No textbook required.**

Nutrition (CSSE 40)

(42 hours)

This subject introduces students to the science of Nutrition and outlines the functions of the human body. The effectiveness of various diets and usefulness of food additives is explored. They will gain insight into the ways that food plays a variety of roles in maintaining health and reducing the risk of illness. Students will also learn the fundamentals needed to evaluate claims made by food faddists and food vendors.

Prerequisite: College English or equivalent. **Note: This course has mandatory group work. Textbook required.**

Nutrition in Health Care (CSLO 88)

(30 hours)

This course focuses on the basic principles of diet therapy. Several therapeutic diets are discussed, as well as tube feedings and commercial preparations. **Prerequisite:** Introduction to Nutrition. **No textbook required.**